

MUSKOGEE HOUSING AUTHORITY

AGENDA REGULAR MEETING

ADMINISTRATION BUILDING
220 NORTH 40TH STREET

MUSKOGEE, OKLAHOMA 74401
THURSDAY, OCTOBER 12, 2017
4:00 PM

1. ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT
2. ROLL CALL
3. APPROVAL OF MINUTES OF A REGULAR MEETING SEPTEMBER 14, 2017
4. APPROVAL OF EXPENDITURES FOR AUGUST 2017
5. FINANCIAL:
 - A. ACCOUNTS JOURNAL
 - B. COLLECTIONS
 - C. OCCUPANCY
 - 1) PUBLIC HOUSING
 - 2) NSP I
 - 3) SECTION 8
6. REPORT OF EXECUTIVE DIRECTOR
7. CAPITAL FUND GRANT & CONSTRUCTION REPORT
8. OLD BUSINESS
9. NEW BUSINESS
 - a. Resolution #17-10-18

Consider approval of the contract with Cynthia L. Warren, CPA for the provision of the annual audit for the Muskogee Housing Authority at a total cost of \$20,800 per year (2017 confirmed; 2018 optional).

b. Resolution #17-10-19

Consider approval of the inactive account write-offs for the 3rd quarter for public housing.

10. CONSIDERATION OF ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN AT THE TIME OF POSTING THE AGENDA

11. ADJOURN

MUSKOGEE HOUSING ASSISTANCE CORPORATION

AGENDA REGULAR MEETING

**ADMINISTRATION BUILDING
220 N. 40TH STREET
MUSKOGEE, OK 74401**

**THURSDAY, OCTOBER 12, 2017
4:00 PM**

1. ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT
2. ROLL CALL
3. APPROVAL OF MINUTES OF A REGULAR MEETING SEPTEMBER 14, 2017
4. APPROVAL OF EXPENDITURES FOR AUGUST 2017
5. FINANCIAL
 - A. ACCOUNTS JOURNAL
 - B. COLLECTIONS
 - C. OCCUPANCY
6. REPORT OF EXECUTIVE DIRECTOR
7. OLD BUSINESS
8. NEW BUSINESS
9. CONSIDERATION OF ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN AT THE TIME OF POSTING THE AGENDA
10. ADJOURNMENT

GREATER MUSKOGEE COMMUNITY FOUNDATION

AGENDA REGULAR MEETING

ADMINISTRATION BUILDING
220 NORTH 40TH STREET
MUSKOGEE, OK 74401

THURSDAY, OCTOBER 12, 2017
4:00 PM

1. ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT
2. ROLL CALL
3. APPROVAL OF MINUTES OF A REGULAR MEETING SEPTEMBER 14, 2017
4. APPROVAL OF MINUTES OF A SPECIAL MEETING SEPTEMBER 28, 2017
5. APPROVAL OF EXPENDITURES FOR AUGUST 2017
6. FINANCIAL
 - A. ACCOUNTS JOURNAL
 - B. COLLECTIONS
 - C. OCCUPANCY
7. REPORT OF EXECUTIVE DIRECTOR
8. OLD BUSINESS
9. NEW BUSINESS

a. Resolution #17-10-06

Consider approval of the contract with Cynthia L. Warren, CPA for the provision of the annual audit for the Greater Muskogee Community Foundation at a total cost of \$5,650 per year (2017 confirmed; 2018 optional).

b. Resolution #17-10-07

Consider approval of the inactive account write-offs for the 3rd quarter for Greater Muskogee Community Foundation.

10. CONSIDERATION OF ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT
HAVE BEEN REASONABLY FORESEEN AT THE TIME OF POSTING THE AGENDA

11. ADJOURNMENT

AZALEA TERRACE
(PROPERTY ADDRESS 250 NORTH 40TH STREET)

AGENDA
REGULAR MEETING

ADMINISTRATION BUILDING
220 N. 40TH STREET
MUSKOGEE, OK 74401
THURSDAY, OCTOBER 12, 2017
4:00PM

1. ANNOUNCEMENT OF FILING OF MEETING NOTICE AND POSTING OF AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT
2. ROLL CALL
3. APPROVAL OF MINUTES OF A REGULAR MEETING OF JULY 13, 2017
4. APPROVAL OF EXPENDITURES FOR JUNE 1, 2017 – AUGUST 31, 2017
5. FINANCIAL:
 - A. ACCOUNTS JOURNAL
 - B. DISBURSEMENT JOURNAL
 - C. COLLECTIONS
 - D. OCCUPANCY
6. REPORT OF EXECUTIVE DIRECTOR
7. OLD BUSINESS:
8. NEW BUSINESS

a. Resolution #17-10-05

Consider approval of the contract with Cynthia L. Warren, CPA for the provision of the annual audit for Azalea Terrace Inc. at a total cost of \$5,150 per year (2017 confirmed; 2018 optional).

b. Resolution #17-10-06

Consider approval of the 2018 calendar year schedule of regular meetings for Azalea Terrace, Inc.

9. CONSIDERATION OF ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT
HAVE BEEN REASONABLY FORESEEN AT THE TIME OF POSTING THE AGENDA

10. ADJOURN